



Application To Make Changes To Your Home

Elim Housing Association
3 – 4 Pinkers Court
Briarlands Office Park
Gloucester Road
Rudgeway
Bristol
BS35 3QH

Your Details

Your Name	
Your Address	
Phone Number	
Email Address	

The changes you want to make

Please describe the change or changes you would like to make to your home.
You can include drawings or maps on a separate sheet if you need them to explain the changes.

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Cost of works	
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Planning permission

Do you need planning permission or building control approval? Yes / No

If Yes, have you obtained the permission you need? Yes / No

Contractors details

Please provide details of the contractor who will be carrying out the work. When choosing a contractor you should make sure that they are properly qualified for the job, are a member of a professional trade organisation, have 'Public Liability' insurance, give you a guarantee for the work they have done and provide the appropriate certificates such as Gas Safe, NICEIC or FENSA.

Contractor Name	
Contractors Address	

Are you going to get a guarantee for the work from the contractor?

Yes / No

Declaration

I confirm that the information I have provided is correct. The work will be carried out in a professional and workmanlike manner and as stated in the information provided to Elim. All necessary health and safety considerations and manufacturers' recommendations will be followed during the work. Finally, that I will allow access for Elim's surveyor to visit while the work is being done and/or after it is finished and that I will be recharged Elim's costs for this visit.

Signed _____

Date _____

This form should be completed and returned to Elim Housing Association. You can do this by posting it to the address at the top of page one or emailing a scanned signed copy to info@elimhousing.co.uk

You must not make any changes to your home before receiving our written consent.