

What we collect	Why we collect it	Our reason for collecting it
Personal information about you and the other people who will be living with you: (name, contact details addresses, previous addresses, email address, phone number, date of birth, future addresses, employment status, Photo ID, immigration status, unpaid debts owed to EHA, signature/electronic signature).	- To process your application - To manage your Occupation Contract with us, including providing you with support - To assess eligibility for an Occupation Contract - To provide you with services e.g., repairs - To contact you about our services e.g., our newsletter - To contact you about service updates e.g., rent payment changes - To fulfil our legal obligations e.g. fraud detection, track debtors who have absconded with unpaid debts to EHA - To process your application	- Performance of contract - Legal obligation - Legitimate interest (the efficient running of our organisation) - Exercise legal right to recover monies owed
Photographic ID	- Prevent fraud	Legal obligation –the (Identify contract holder in line with Anti Money Laundering and Terrorism regulations 2017, and to prevent tenancy fraud)
Medical information (including doctors and social workers opinions)	- To process your application - To manage your Occupation Contract with us - To provide you with services which meet your needs e.g., large print - To contact you about our services which may be of interest to you	- Performance of contract - Legal obligation - Legitimate interest (the efficient running of our organisation) - Vital interests (making reasonable adjustments under disability legislation/regulations) and 9.2(g) ensure there is no discrimination on the basis of disability (under the DPA18 and Equalities Act)
Financial information (including benefit information, household expenditure, bank statements, credit history, debt including rent arrears, payslips)	- To process your application - To assess eligibility and affordability for an Occupation Contract with us, including	- Performance of contract - Legal obligation - Legitimate interest (the efficient running of our organisation)

	providing you with support • To manage your Occupation Contract with us • To provide you with financial support/advice in respect of benefits eligibility	
Equalities information	• To process your application • To manage your Occupation Contract with us • To provide you with services which meet your needs. • To analyse the needs of the people who are applying/living in our properties	• Performance of contract • Legal obligation • Legitimate interest (develop and improve our properties) • Ensure there is no discrimination on the basis of disability (under the DPA18 and Equalities Act)
Criminal information (including offences, spent and unspent convictions and details of incidents at our or other properties)	• To process your application • To manage and assess your eligibility for an Occupation Contract with us • To ensure public safety and the safety of our staff and contractors	• Performance of contract • Legitimate interest (public protection) • Safeguarding of children and individuals at risk • Performance of contract
General complaints or reports of anti-social behaviour	• To process your application • To assess eligibility for an Occupation Contract • To manage your Occupation Contract with us • To ensure public safety	• Performance of contract • Performance of contract • Legal obligation • Legitimate interest (public protection)
Involvement with support agencies	• To process your application • To manage your Occupation Contract with us, including providing you with support • To provide you with services which meet your needs	• Performance of contract • Performance of contract • Legitimate interest (the efficient running of our organisation)

Employment information	• To process your application • To manage your Occupation Contract with us • To assess your eligibility for an Occupation Contract with us	• Performance of contract • Performance of contract • Legitimate interest (the efficient running of our organisation)
Record of contact with us (telephone calls, letters, emails, details of visits)	• To process your application • To manage your Occupation Contract with us, including providing you with support • To provide you with services/advice which meet your needs	• Performance of contract • Legal obligation • Legitimate interest (the efficient running of our organisation)
Photographs	• To promote our events • To promote the work of the organisation	• Legal obligation • Legitimate interest (promote our organisation)